



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288  
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**Chairman:** Cllr Bernard Arcscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



MINUTES OF THE MEETING OF THE STAFFING COMMITTEE  
HELD ON FRIDAY 25 AUGUST, 2023 COMMENCING AT 11:00 AM  
AT LEIGH-ON-SEA COMMUNITY CENTRE, 71-73 ELM ROAD SS9 1SP

## Present:

Cllr Sandra McCurdy (Committee Chairman)  
Cllr Bernard Arcscott      Cllr David Bowry      Cllr John Lloyd  
Cllr Craig Watt      Cllr Jonathan Garston      Cllr Mark Flewitt

In attendance:      Mike Letch – Locum Clerk  
Emma Stratton- Assistant Responsible Finance Officer

## 1) CHAIRMAN'S WELCOME & HOUSEKEEPING ANNOUNCEMENTS

Chairman's welcome and housekeeping notices.

## 2) APOLOGIES FOR ABSENCE

No apologies received.

## 3) DECLARATION OF MEMBERS' INTERESTS

All Councillors present entered non-pecuniary interests for the confidential business

## 4. EXCLUDE PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Resolved to exclude public – public bodies (admission to meetings) act 1960 that in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs 3(d), and 24(a) – Staffing)

## 5. CONFIDENTIAL ITEM – STAFFING MATTER

RESOLVED to extend the previously agreed term to 17 September 2023.